



FAO: EDACT Team Members and Other Interested Parties

Dear Colleague

Regional tendering process to support the Eastern Drugs & Alcohol Co-Ordination Team's (EDACT) Action Plan

A regional tendering process is currently being developed and facilitated by the four Health & Social Services Boards (HSSBs) along with the Regional Supplies Service (RSS) to support outcomes contained in the four DACT Action Plans.

Invites to tender to deliver these outcomes will be issued through the regional press and on the RSS Website **in the near future**.

If you wish to participate in the tendering process and obtain Tender documents these will be available to download from the Central Services, Regional Supplies Service website: <http://www.csarss.net> following publication of the invite to tender.

Organisations will need to register with RSS on their website before being able to download the documents.

Registration can take place at any time and please note that validation of registration may take up to 48 hours to complete.

If you are already registered with the RSS website you should check that the details of your registration including your password are up to date.

Full instructions for registration are available on the website.

If you experience any technical difficulties with your registration or download / upload of tender documents **on the RSS website please contact the Helpdesk** at RSS by e-mail: proconsump@rss.n-i.nhs.uk or tel: 028 7186 5139.

Briefing sessions on the tendering process are also planned for organisations and groups across the four HSSB areas who may be interested in and/or are considering tendering to deliver outcomes and activities contained within the DACT's Action Plans and related tender specifications. Details on these will be contained in the tender documentation and invite to tender.

Should you require any further information and/or clarification please do not hesitate to contact me.

OWEN O'NEILL
Senior Drugs and Alcohol Co-ordinator