

**EASTERN DRUGS AND ALCOHOL CO-ORDINATION TEAM**  
**Thursday 16<sup>th</sup> August 2007**

**Present:** Anne Bill, *FASA*  
Peter Bohill, *CAT*  
Marty Cardwell, *CAT*  
Peter Gibson, *EHSSB*  
Kelly Gilliland, *EDACT*  
Marianne Ireland, *EDACT*  
Michael McKay, *ISF Rep*  
Gary McMichael, *ISF Rep (Chair)*  
Brendan Nellis, *ISF Rep*  
Kim Scott, *SEELB*  
Ed Sipler, *Health Promotion*  
Nigel Thompson, *PSNI*  
Davis Turkington, *EDACT*

**Apologies:** Gerry Bleakney, *EHSSB*  
Paul McCusker, *PBNI*  
Owen O'Neill, *EDACT*

1. **Apologies** – as above.
2. **Notes of last meeting** – these were considered to be correct.
4. **Matters arising**

*RADICAL Action Plan* – following the last Team meeting *RADICAL* proposed to use the £2,000, originally allocated to the Blotting It Out Research, for the actual launch. This was agreed.

*West Belfast* – Peter Gibson proposed that when the Action Plan is submitted to *EDACT* this can be considered and approved by the *SDACO* and the Chair - Ed seconded this.

*Annual Seminar* – Michael commented that issues raised from this years annual seminar still need to be discussed. It was agreed to put this on the next agenda.

5. **Activities report**

*Belfast Youth Development Study Seminar 4<sup>th</sup> Oct* – Owen clarified that a limited number of *individuals* are invited rather than organisations.

*Regional Initial Assessment Tool* – Kelly, Brendan and Michael Burns met to look at this. Olga (*ADPB*) had agreed to contact the *DAT* in Manchester for guidance. A meeting is to be arranged with the Training Manager from

Stockport DAT to discuss the tool and the background to its development. Members will be kept informed.

*Underage Drinking Parental Awareness Campaign (Belfast Community Safety Partnership/Belfast Forums)* – the evaluation report on the campaign by Image Mill is expected by the end of August.

## **6. ISF Report**

ISF accepted the paper from the meeting of DACOs & ISF reps on the way forward for EDACT/ISF relationship.

EDACT minutes will be shared when approved.

Discussion took place around confidentiality. It was agreed that it is up to the chair of subgroups to make it explicit when a discussion is confidential. It was agreed this should be written into the code of conduct.

## **7. Annual Report**

A draft of the report had been circulated with the papers for today's meeting. It was agreed to print a small number to send to key people. A pdf version will be available on the website and can be emailed. Any comments to be sent to Kelly as soon as possible.

## **8. Evaluation Discussion**

The paper outlining the process for the evaluation of NSD projects, as agreed at the last Team meeting, was approved by SMT.

Regional Impact Measurement Tool – it was clarified that decisions will not be made based on the tool but information from it can be used if relevant.

Once the information has been gathered this will be sent to the projects giving them the opportunity to respond. The Team will meet in October to make decisions.

Under the recommendations it was agreed to remove 'enhanced' from the 3<sup>rd</sup> option, this should be 'realigned'.

## **9. Update on tender and grant applications**

*Grants* – letters to applicants will be sent out today.

*Tenders* – letters will be sent on 23<sup>rd</sup> August.

A subgroup to oversee the tender to investigate the level of drug and alcohol use among a range of adult vulnerable groups needs to be set up. Peter Bohill, Marty and Anne all agreed to sit on this.

A list of successful grants and tenders will be circulated.

## **10. AOB**

Discussion took place around the release of the Department's statistical bulletin on the census of drug and alcohol treatment services in Northern Ireland, and in particular the media interest this caused. It was felt that an early warning from ADPB would have been useful. It was suggested that this should be conveyed to DAIRU as well as Rob Phipps and Michael McBride (CMO).

Discussion took place around RPA and the implications this may have for projects. Team members will be kept informed.

*NSD Horwath Matrix* – some discussion took place around whether a letter should be sent on behalf of EDACT to express concern at the tool. It was agreed this should be discussed regionally with the SDACOs then put to Rob if necessary.

## **10. Date of next meetings**

18<sup>th</sup> October 2007 - all day meeting - venue to be confirmed.

20<sup>th</sup> December 2007 at 1.30 pm, EDACT Offices, 1 Cromac Quay.

21<sup>st</sup> February 2008 at 1.30 pm, EDACT Offices, 1 Cromac Quay.

17<sup>th</sup> April 2008 at 1.30 pm, EDACT Offices, 1 Cromac Quay.

19<sup>th</sup> June 2008 at 1.30 pm, EDACT Offices, 1 Cromac Quay.